

STARS User Roles Overview

Capabilities by Role	SHIP Director	SHIP Assistant Director	State Staff	Sub-State Manager	Sub-State Staff	Site Manager	Site Staff	***Team Member	***STARS Submitter
Enter and edit <u>own</u> efforts	yes	yes	yes	yes	yes	yes	yes	yes	yes
Edit forms <i>entered by others</i> about <u>own</u> efforts	yes	yes	yes	yes	yes	yes	yes	yes	yes
Enter and edit forms <i>about others</i> efforts	yes*	yes*	yes*	yes*	yes*	yes	yes	yes	yes
View efforts <i>entered by and about others</i>	yes*	yes*	yes*	yes*	yes*	yes	yes	yes	no
Edit forms entered <i>by others about others</i>	yes*	yes*	yes*	yes*	yes*	yes	yes	no	no
Enter and edit Team Member forms	yes**	yes**	yes**	yes**	no	yes**	no	no	no
View <i>others'</i> Team Member forms	yes*	yes*	yes*	yes*	yes*	yes	yes	no	no
Complete Activity forms for <i>others</i>	yes*	yes*	yes*	yes*	yes*	yes	yes	no	no
View <u>own</u> Team Member form	yes	yes	yes	yes	yes	yes	yes	yes	yes
Complete <u>own</u> Activity forms	yes	yes	yes	yes	yes	yes	yes	yes	yes
Use Search menu	yes*	yes*	yes*	yes*	yes*	yes	yes	yes	no
Generate Performance Measures and Resource Reports	yes*	yes*	yes*	yes*	no	yes	no	no	no
Unique IDs: create/manage/generate report	yes*	yes*	no	no	no	no	no	no	no
Unique ID: view <u>own</u> number	yes	yes	yes	yes	yes	yes	yes	yes	yes
Unique IDs: view <i>others'</i> numbers	yes*	yes*	no	no	no	no	no	no	no
Delete data	yes*	yes*	no	no	no	no	no	no	no
KEY to asterisks: * At and below their level on the hierarchy ** Roles <i>lower</i> than their own (<i>and</i> at and below their level on the hierarchy) *** Can be aligned at <i>any</i> level of the hierarchy (site, sub-state, or state) Note: If there is no asterisk, then no additional hierarchy-related conditions apply					Color Key: Beneficiary Contact Forms, Group Outreach Forms; Media Outreach Forms Team Member Form and Activity Form Getting data out of STARS CMS SHIP Unique IDs				