

STARS User Roles Overview

Capabilities by Role	SHIP Director	SHIP Assistant Director	State Staff	Sub-State Manager	Sub-State Staff	Site Manager	Site Staff	***Team Member	***STARS Submitter
Enter and edit <u>own</u> efforts	yes	yes	yes	yes	yes	yes	yes	yes	yes
Edit forms <i>entered by others</i> about <u>own</u> efforts	yes	yes	yes	yes	yes	yes	yes	yes	yes
Enter and edit forms <i>about others</i> efforts	yes	yes	yes	yes*	yes*	yes*	yes*	yes*	yes*
View efforts <i>entered by and about others</i>	yes	yes	yes	yes*	yes*	yes*	yes*	yes*	no
Edit forms entered <i>by others about others</i>	yes	yes	yes	yes*	yes*	yes*	yes*	no	no
Enter and edit Team Member forms	yes**	yes**	yes**	yes**	no	yes**	no	no	no
View <i>others'</i> Team Member forms	yes	yes	yes	yes*	yes*	yes*	yes*	no	no
Complete Activity forms for <i>others</i>	yes	yes	yes	yes*	yes*	yes*	yes*	no	no
View <u>own</u> Team Member form	yes	yes	yes	yes	yes	yes	yes	yes	yes
Complete <u>own</u> Activity forms	yes	yes	yes	yes	yes	yes	yes	yes	yes
Use Search menu	yes	yes	yes	yes*	yes*	yes*	yes*	yes*	no
Generate Performance Measures and Resource Reports	yes	yes	yes	yes*	no	yes*	no	no	no
Unique IDs: create/manage/generate report	yes	yes	no	no	no	no	no	no	no
Unique ID: view <u>own</u> number	yes	yes	yes	yes	yes	yes	yes	yes	yes
Unique IDs: view <i>others'</i> numbers	yes	yes	no	no	no	no	no	no	no
Delete data	yes	yes	no	no	no	no	no	no	no

KEY to asterisks:

* *At and below* their level on the hierarchy

** Roles *lower* than their own (*and* at and below their level on the hierarchy)

*** Can be aligned at *any* level of the hierarchy (site, sub-state, or state)

Note: If there is no asterisk, then no additional hierarchy-related conditions apply